## SPONSOR'S CHECKLIST

 Have I communicated all the items that my candidate will need on his/her weekend? (i.e. Bible, sleeping bag, pillow/sheets, towels, toiletries, etc.)
 Make plans to transport the candidate to and from the weekend.
 Do I have emergency phone numbers for the weekend?
 Have I contacted the candidate's family to attend Holy Hour and Sunday's Worship Service?
 If my candidate has any health or dietary needs, have I communicated this information to the Head Coordinator and/or Rector/ess?
 Have I communicated the importance of the follow-up activities, i.e. Ultreyas, and reunion groups?
 Have I seen to the needs of my candidate's family while he or she is away on the weekend?
 Plan to attend Sponsor's Chapel on Thursday evening.
 Have I signed up to serve a meal to show my support to my candidate and to the weekend?
 Have I provided palanca for my candidate and requested notes from the candidate's family?
 Have I made arrangements to attend the serenade and closing?
 Have I committed myself to the job of following through with my candidate for at least three months after the weekend is over?
 Have I made arrangements to place my candidate in my group or another reunion group?
 Am I keeping my candidate and his/her family in prayer?